

**Norwell Board of Selectmen
Meeting Minutes
October 29, 2014**

Ellen Allen opened the meeting and introduced Jason Brown, Gregg McBride, David DeCoste, Tammie Garner and Town Administrator Jim Boudreau.

Agenda Amended to: moved NB#3 after the Public Hearing and add NB#5 One Day Liquor License Request. *MOTION: Jason Brown moved the Board approve the agenda as amended. Seconded and unanimously voted.*

CITIZEN COMMENTS – None

APPROVAL OF MINUTES

The following minutes were approved during the 7:00 portion of meeting: July 10, 2013 (open), September 4, 2013 (PH), January 8, 2014 (open), March 2, 2014 (open), March 26, 2014 (open), July 9, 2014 (Open and Executive).

MOTION: Jason Brown moved to approve the following minutes: July 10, 2013, January 8, 2014, March 2, 2014, all open and July 9, 2014 (Open and Executive). Seconded and unanimously voted.

7:35 Public Hearing – Clapp Brook – Continued to December 17, 2014

MOTION made to open Public Hearing. Seconded and unanimously voted.

David DeCoste read the Legal Notice into the Minutes

MOTION: Jason Brown moved that the Board continue the Public Hearing for Clapp Brook Road to December 17, 2014 at 7:35PM. Seconded and unanimously voted.

MOTION was made and seconded to close the Public Hearing. Seconded and unanimously voted.

Accept EDC Resignation Member Len Cubellis – *MOTION: Jason Brown moved to accept the resignation of Len Cubellis from the Economic Development Committee with regret and thanks for service. Seconded and unanimously voted.*

7:40 Susan Solis – EDC applicant – Susan briefed the Board of Selectmen on why she is interested in serving on the Economic Development Committee. *MOTION: Jason Brown moved to appoint Susan Solis to the Economic Development Committee to a Term Expiring June 30, 2016. Seconded and unanimously voted.*

7:45 Barbara Childs – Human Resources Update – Barbara Childs updated the Board on tasks she has done this past year. Town: Hiring process consulting Department Head re: positions, advertising, resume review, interviews, assessment testing, background checks, employment offer & onboarding. Since June 2013 has recruited and filled 13 positions, currently interviewing or in final hiring stages for 3 positions and will begin the process of recruiting for 4 positions in the next few weeks. School: works with Superintendent to review leaves/uniformity with Town policies, conducts Substitute Teacher Onboarding at Central Office, Town Representative at New Teacher/Mentor Events (September & June), Assists with

Employee Relations, Reviews Norwell School Committee personnel policies with Executive Director of Instructional Services. Other areas of work: Employee Relations at Town Hall, training and development for Department Heads & Staff, Unemployment, Workers' Compensation, Labor Laws and Personnel Board.

8:00 David Sutton – Facilities Manager Update – David Sutton briefed the Board on Town owned Buildings projects/tasks he has worked on the past year: worked with DECTAM Corp. on Police Station Lead removal, Library windows & doors, Town Wide Facilities Audit, Cushing Septic System, generator replacement at the Highway Dept. Yard, mold remediation work at Norwell Public Library, Jacobs Farm House East & West Barn Roof, Replacement of 7 indirect fire make up air units on High School roof, replacement of air conditioning condenser for vault at Town Hall, repairs to Middle School Septic System, repairs to High School Septic System, roof leak repairs at all School buildings & Public Library. Attends bi-weekly progress meetings about new Police Station, is Secretary for the Town Hall/Library Study Committee, has taken 1st class for Massachusetts Certified Purchasing & Procurement Officer with 2 other classes scheduled for Sept. & Nov., met with Contractors and received estimates for new carpeting & card access alarm system in Town Hall, assumed on-call duties for Norwell Schools as of June 2014, manages a staff of 1 maintenance worker and works alongside School custodial manager to learn how all the school facilities & maintenance operates. David is waiting for the Facilities Audit to assess and set priorities, he has a rough idea but the audit will tell whole story. Jim told the Board that a School employee/licensed plumber has been assigned to David and it has been a tremendous savings not to hire an outside plumber to help with plumbing issues. The Board discussed looking into having a rep. from the PMBC serve on the Town Hall/Library Study Committee and David DeCoste will place on the PBMC agenda for next meeting.

OLD BUSINESS

40B Forum – Ellen Allen talked about an outline and potential outside speakers for this. Overview of history, specifics of law, mechanics (Town Counsel), Why is it good (someone from DHCD or CHAPA), Why is it bad (John Witten), Norwell's experience (Jim or Gregg), Selectmen Strategy: AHPP, safe harbor, control our own destiny, CHT/CPC and examples of suburban communities that have succeeded in fending off unfriendly 40B's (Easton Selectmen Colleen Corona and/or other speakers).

NEW BUSINESS

Request to Use Town Common for Live Nativity Scene – Ellen Allen explained that New Hope Chapel is requesting to use the Norwell Town Common for a Live Nativity Scene on Sunday December 14, 2014 from Noon till 3:00 PM. *MOTION: Jason Brown moved to permit the New Hope Chapel of Norwell to host a Live Nativity Scene on Sunday, December 14, 2014 from approximately Noon to 3:00PM. Seconded and unanimously voted.*

The Silent Chef One Day License Request – November 28, 2014 – *MOTION: Jason Brown moved that the Board approve a request from The Silent Chef for a one day license to sell All Alcohol for Norwell High School Reunion at the Cushing Center on November 28, 2014 between the hours of 7:00PM to 11:00PM. Seconded and unanimously voted.*

Board of Registrars Appointments – The Town Democratic Committee is required to submit 3 candidates for the Selectmen to interview and select from, with 2 being conflicted on other Town Boards. This will be on next week's agenda.

One Day License Requests from Not Your Average Joe's – October 30, 2014 – MOTION:

Jason Brown moved that the Board approve a request from Not Your Average Joe's for a one day license to serve All Alcoholic Beverages for the Cultural Tour of the South Shore held at the Company Theatre, 30 Accord Park Drive, Norwell on October 30, 2014 between the hours of 5:00PM and 8:00PM. Seconded and unanimously voted.

UPCOMING MEETINGS:

Nov. 5th Board of Health PAYT discussions (pending confirmation)

Nov. 5th Board of Registrars

Nov. 19th Board of Health & Chief Reardon (preparedness for an Ebola or similar event)

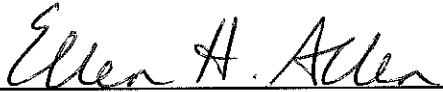
OPEB Trust Document in next few weeks

Dec. 3rd Energy Committee

ANNOUNCEMENTS:

Norwell Police Department Safety Advisement. Please be advised that on Sunday November 2, 2014 a road race will be held in Norwell. Please expect traffic delays and temporary road blocks.

ADJOURNMENT – *Motion was made to adjourn. Seconded and unanimously voted.*



Board of Selectmen

